

Letter of Appeal to FCC

May 11, 2016

Filed Electronically via ECFS

CC Docket No. 02-6

Contact:

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Form 470 Application # - 160043881

Request to move Form 470 back into the 2016 filing window

To whom it may concern:

I am respectfully requesting that Villa Madonna's Form 470 be moved back into the 2016 filing window so that Form 471 can be filed for the 2016 funding year. Although Form 470 was submitted on April 1, 2016, I failed to certify it until May 6, 2016.

I am brand new to the E-rate process and thought that the 470 submission on April 1st was timely and allowed us to file Form 471 for the 2016 funding year. I did not realize Form 470 needed the certification to continue the filing process. Additionally, I broke my knee cap a few days after the April 1st Form 470 submission and had surgery to repair it a few days later. I was off work for a few weeks due to the knee injury and did not realize I had missed certifying Form 470. While I was off work, my husband was in the hospital and then entered hospice because of his poor health.



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I am hoping that the delay in certification will not keep our school from being eligible for funding for upgrading our data connection for the 2016 funding year.

I appreciate every consideration you can provide and I thank you for what I hope is a favorable decision on my appeal.

Sincerely,

A handwritten signature in blue ink that reads "Donna M. Wesseler". The signature is written in a cursive style with a large, stylized 'D' and 'W'.

Donna M. Wesseler
Chief Financial Officer
Villa Madonna Academy